AMERICAN INSTITUTE of BUILDING DESIGN

Resolution Request Form

Date of Resolution Request Submittal: _____

Please complete as much of the request form as possible and attach any supporting documents or correspondence you would like the Resolutions Committee to consider.

The Resolutions Committee does not have the authority to render an opinion on any matters that involve legal issues or compensation.

Please send by mail to:

AIBD Resolutions Committee
110 Front Street, Suite #300
Jupiter, FL 33477

Please send by email to:

info@AIBDmember.org

Complainant: Name:_____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____)_____ Fax: (_____)_____

Cellular: (_____)_____ E-mail: _____@_____

Defendant: Name:_____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____)_____ Fax: (_____)_____

Cellular: (_____)_____ E-mail: _____@_____

Nature of Complaint:
Please describe in several sentences the basic nature of your complaint. You may attach a full description and any supporting documents you feel may be germane to your resolution request.

_____

_____

_____

_____

_____

Contact:

Phone: 800-366-2423
Fax: 866-204-0293
Email: info@aibd.org
Address:
110 Front Street
Suite #300
Jupiter, FL 33477
www.AIBD.org

Creating where people live™

Updated: March 2025

AMERICAN INSTITUTE of BUILDING DESIGN

Contact:

Phone: 800-366-2423

Fax: 866-204-0293

Email: info@aibd.org

Address:
529 14th St. NW
Suite 750
Washington, DC 20045

www.AIBD.org

I hereby acknowledge that I (we) have read and understand this resolutions procedure:

_____Complainant

Date Signature

_____Complainant

Date Signature

Creating where people live™

For Staff Use Only

Date Request Mailed to All Parties: _____

Cert Mail #'s _____

_____

_____

_____

_____

Date of Response from Defendant: _____

Date Written Opinion Received: _____

Date Opinion Mailed to all Parties:_____

Cert Mail #'s _____

_____

_____

_____

_____

Disposition: _____

_____

Date Request for Appeal Received: _____

Date Noticed to Board Of Directors: _____

Final Disposition: _____

_____

Additional Notes:

_____

_____

_____

_____

_____

Contact:

Phone: 800-366-2423

Fax: 866-204-0293

Email: info@aibd.org

Address:
529 14th St. NW
Suite 750
Washington, DC 20045

www.AIBD.org

Creating where people live™